

Committee Number	Name of the committee	Name of the Faculty- Designation/ Department	Responsibilities	Reference system
1.	Academic Council and Discipline committee	<b>Convener:</b> Dr. Atul Kemkar – Incharge Principal & HoD/ EXTC <b>Members:</b> 1. Ms. Aparna Bannore -HoD/ CE 2. Dr. Lakshmi Sudha -HoD/ IT 3. Dr.Rupendra S Nehete- HoD/MECH 4. Mr.Prasad Iyer- HOD/PPT 5. Dr. Manasi Karkare- HoD/ H&AS 6. Ms. Shubhangi Kadu -Exam Cell In charge 7. Ms. Seema Khan- Training & Placement In charge 8. Mr. Ramesh Bidi- Librarian 9. Ms. Leena Ladge- IQAC coordinator 10.Ms. Sumitra Padmanabhan- NAAC coordinator 11.Ms. Deepti Reddy- QIP coordinator 12.Ms. Vijayalakshmi-Registrar 13.Mr. Saikrishna- Network Administration	Holistic development of the college and to recommend on the enhancement of student facilities, students’ life and experiences at the Institute. <ul style="list-style-type: none"> <li>➤ Prepare the Academic Calendar before starting of the semester with the approval of the Principal.</li> <li>➤ Track the Syllabus completion of Theory/Lab for all the departments.</li> <li>➤ To exercise general supervision over the academic work of the institution and to give direction regarding methods of instruction, evaluation, and improvements in academic standards.</li> <li>➤ To make arrangements for the conduct of examinations in conformity with the University directives from time to time.</li> <li>➤ To maintain proper standards of academic records. Namely hand-book, course file content as per the university requirements / regularity authority etc.</li> <li>➤ To take active measures for improvement of standards of teaching, research and training.</li> <li>➤ To consider the recommendations of the sub-committees and discuss the issues/ developments at least once in a month.</li> <li>➤ To monitor and discuss the students’ learning outcomes and the overall performance of the students’.</li> <li>➤ To discuss and review the co/extracurricular activities of the college.</li> <li>➤ Maintaining discipline in the campus.</li> <li>➤ Maintain the Minutes of the Meeting.</li> <li>➤ Organizing Conferences/ Workshops.</li> </ul>	Academic development system
2.	IQAC	<b>Members:</b> 1. Prof. K Venkatramani- Management Representative 2. Dr. P. V Parameswaran- Hon. Advisor, SIESGST 3. Dr. Atul N. Kemkar- IQAC Chairperson , In charge Principal & HoD/ EXTC 4. Prof. Leena Ladge- Asst. Prof/ IT & IQAC Coordinator. 5. Dr. Sanjay Saraswat - Industry Representative ,Vice President-India R&D, Airspan Networks 6. Mr. S. Srinivasan - Industry Representative, Head-Customer Relations, Siemens Healthcare	<ul style="list-style-type: none"> <li>➤ Development and application of quality benchmarks/parameters for various academic and administrative activities of the institution;</li> <li>➤ Dissemination of information on various quality parameters of higher education;</li> <li>➤ Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles;</li> <li>➤ Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices.</li> <li>➤ Coordination of Academic audits and MRM meetings.</li> <li>➤ Coordination of Stock verification Audit.</li> <li>➤ Maintenance of MoM of all the committees and submit the file to NAAC and NBA team whenever it is required.</li> </ul>	Quality development system

		<p>Pvt. Ltd.</p> <ol style="list-style-type: none"> <li>7. Mr. C. Subramaniam- Parent Representative, HR President, Siyaram's Silk Pvt. Ltd.</li> <li>8. Ms. Aparna Bannore -HoD/ CE</li> <li>9. Dr. Lakshmi Sudha -HoD/ IT</li> <li>10. Dr.Rupendra S Nehete- HoD/Mech</li> <li>11. Mr.Prasad Iyer- HOD/PPT</li> <li>12. Dr. Manasi Karkare- HoD/ H&amp;AS</li> <li>13. Ms. Sumitra Padmanabhan- Students' Council In charge</li> <li>14. Dr. Rajesh Kadu- Industry Institute Interaction Coordinator</li> <li>15. Ms. Shubhangi Kadu -Exam Cell In charge</li> <li>16. Ms. Seema Khan- Training &amp; Placement In charge</li> <li>17. Mr. Ramesh Bidi- Librarian</li> <li>18. Ms. V. Vijayalakshmi-Registrar</li> <li>19. Mr. Saikrishna- Network Administration</li> <li>20. Mr. Saurabh Prabhu – Alumni Representative, Research Analyst, Crisil Ltd.</li> <li>21. Mr. Tejas Kulkarni- President, Student Council</li> </ol> <p><b>Stock Verification In charge:</b> Ms. Katyainini- Asst. Prof/ PPT</p> <p><b>Auditors:</b></p> <ol style="list-style-type: none"> <li>1. Dr. A. N. Kemkar- Incharge Principal &amp; HoD/ EXTC</li> <li>2. Dr. Preeti Hemnani- Associate.Prof/ EXTC</li> <li>3. Ms. Aparna Bannore- Associate.Prof/ CE</li> <li>4. Dr. Manasi Karkare- HoD/H&amp;AS</li> <li>5. Ms. Deepti Reddy- Associate.Prof/ CE</li> <li>6. Ms. Mrinal Khadse-Asst. Prof/IT</li> <li>7. Mr. Prasad Balan Iyer-HoD/ PPT</li> <li>8. Ms. Leena Ladge- Asst. Prof/IT</li> <li>9. Mr. Ramesh Bidi-Librarian</li> <li>10. Mr. Gaurav Fasate- Asst. Prof/PPT</li> <li>11. Mr. Onkar Potdar- Asst. Prof/MECH</li> <li>12. Mr. Siddique Ahmed- Asst. Prof/MECH</li> <li>13. Ms. Katyayini T- Asst. Prof/PPT</li> <li>14. Dr. Sandesh Ramteke- Asst. Prof/PPT</li> <li>15. Ms. Anindita Khade- Asst. Prof/CE</li> </ol>	
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		16. Ms. Shyamala Mathi- Asst. Prof/EXTC 17. Ms. Sumitra Padmanabhan- Asst. Prof/H&AS		
3..	Anti Ragging Committee, Anti Ragging Squad	<p><b>Head of Institution:</b> Dr. Atul Kemkar – Incharge Principal &amp; HoD/ EXTC</p> <p><b>Civil/Police administration:</b></p> <p><b>Local media:</b> Mr. Manoj Jalnawala, Senior reporter, Maharashtra Times, Navi Mumbai.</p> <p><b>NGO:</b> Ms.Vandana Chicharkar</p> <p><b>Members:</b></p> <ol style="list-style-type: none"> <li>1. Dr. Manasi Karkare- Dean/ H&amp;AS</li> <li>2. Dr. Rupendra Nehete- HoD/MECH</li> <li>3. Ms. Aparna Bannore- HoD/ CE</li> <li>4. Mr. Vivek Kulkarni- Parent Rep.</li> <li>5. Ms. Sobha Shetty- Parent Rep.</li> <li>6. Mr. Bam Nihar Parag- Student Rep. (Fresher)</li> <li>7. Ms. Maske Shreya - Student Rep. (Fresher)</li> <li>8. Mr. Tejas Kulkarni- Student Rep. (Senior)</li> <li>9. Ms. Trita Shetty- Student Rep. (Senior)</li> <li>10. Ms. Vani Shankar Poojary – Parent Rep.</li> <li>11. Ms. Vijayalakshmi- Non-teaching staff Rep.</li> <li>12. Mr. Sachin Pawar- Non-teaching staff Rep.</li> </ol> <p><b>Anti Ragging Squad:</b></p> <p><b>Coordinator:</b> Dr. Atul Kemkar- In charge Principal &amp; HoD/ EXTC</p> <p><b>Members:</b></p> <ol style="list-style-type: none"> <li>1. Ms. Leena Ladge- Asst. Prof/ IT</li> <li>2. Ms. Pranita Mahajan - Asst. Prof/ CE</li> <li>3. Mr. Sagar Wagmare - Asst. Prof/ PPT</li> <li>4. Mr. Mohd Ansari Ali- Asst. Prof/ MECH</li> <li>5. Mr. Pushkar Sathe - Asst. Prof/EXTC</li> <li>6. Mr. Ananthkumar – Lab Assistant/ H&amp; AS</li> </ol>	<p>➤ Anti-ragging Workshops; Updating all websites with complete details, alarm bells etc.; Regular interaction and counseling with the students Identification of trouble-triggers; Mention of anti-ragging warning in the Institution’s prospectus and information booklets/ brochures shall be ensured.</p> <p>➤ Anti Ragging Squad :Surprise inspection of canteens, rest cum recreational rooms, toilets, corridors, bus-stands and any other measures which would augur well in preventing/ quelling ragging and any uncalled for behavior/ incident shall be undertaken.</p>	<b>Mandatory system</b>

4.	College Women Development Cell (CWDC)	<p><b>President:</b> Dr. Atul Kemkar – In charge Principal &amp; HoD/ EXTC</p> <p><b>Members:</b></p> <ol style="list-style-type: none"> <li>1. Dr.Manasi Karkare - Member 1 (Convener)</li> <li>2. Ms.Prajakta Kane- Member 2</li> <li>3. Ms.Jayanthi.V.- Non-academic staff/Exam Cell</li> <li>4. Ms.Vandana Chicharkar-NGO</li> <li>5. Ms.Suvarna Choure- Member from category</li> <li>6. Ms.Anusha Deshpande- Student women representative</li> </ol>	<ul style="list-style-type: none"> <li>➤ Holistic empowerment of the women by conduction of awareness workshops, seminars covering self defense and women's rights.</li> <li>➤ Redressal of Grievances related to sexual harassment and other gender related issues.</li> </ul>	<b>Mandatory system</b>
5.	Standing Committee for SC/ST	<p><b>Chairman :</b> Dr. Atul Kemkar – Incharge Principal &amp; HoD/ EXTC Dr. Sandesh Ramteke- Liaison officer Ms. Vijayalakshmi- Registrar and Member</p> <p><b>Members:</b></p> <ol style="list-style-type: none"> <li>1. Ms. Suvarna Chaure - Asst. Prof/ CE</li> <li>2. Mr. Senthil Kumar- Asst. Prof/ EXTC</li> <li>3. Mr.Sagar Wagmare-- Asst. Prof/ PPT</li> <li>4. Ms. Ganesh Kadam - Asst. Prof/ MECH</li> </ol>	<ul style="list-style-type: none"> <li>➤ Effective implementation of the policies and programmes of the Government of India, UGC and State Governments with regard to backward castes, classes and physically challenged.</li> <li>➤ Suggest measures for achieving the objectives laid down by the various government agencies.</li> </ul>	<b>Mandatory system</b>
6.	Admission Committee	<p><b>Coordinator:</b> Dr. Manasi Karkare- Dean/ H&amp;AS</p> <p><b>Members:</b> FE faculty and the faculty representative from each department as per the requirement.</p>	<ul style="list-style-type: none"> <li>➤ Admission related documents and have to maintain the complete database of the admitted students branch wise with all the details.</li> </ul>	<b>General development system</b>
7.	Grievance Redressal and PTA.	<p><b>Coordinator:</b> Ms. Subhangi Kharche- Associate. Prof/ EXTC</p> <p><b>Members:</b></p> <ol style="list-style-type: none"> <li>1. Mr. Ashwin Chavan- Asst. Prof/H&amp; AS</li> <li>2. Ms. Prachi S - Asst. Prof/ CE</li> <li>3. Ms. Savita Lohiya- Asst. Prof/ IT</li> <li>4. Ms. Vandana Sawant - Asst. Prof/ EXTC</li> <li>5. Mr. Ajay H- Asst. Prof/ MECH</li> <li>6. Mr. Gaurav Fasate- Asst. Prof/ PPT</li> </ol>	<ul style="list-style-type: none"> <li>➤ Redressal of Internal Grievances related to facilities and any other problems.</li> <li>➤ Preventing unfair practices and to provide a mechanism to students for redressal of their grievances.</li> <li>➤ To promote better participation of parents in various programs of the college and to establish better liaison with teachers.</li> <li>➤ Maintain the PTM reports of each department and coordinate with each each department.</li> </ul>	<b>Mandatory system</b>
8.	Placement and Higher studies Cell	<p><b>Coordinator:</b> Ms. Seema Khan- Asst. Prof/ H &amp; AS</p> <p><b>Members:</b></p> <ol style="list-style-type: none"> <li>1. Ms. Varsha Patil- Asst. Prof/ CE</li> </ol>	<ul style="list-style-type: none"> <li>➤ Preparation of Placement Brochure for final placement.</li> <li>➤ Pre-placement visits (PPV) to the companies.</li> </ul> <p>Communication, networking and relationship building with the potential recruiters, Invitation to potential recruiters to visit the</p>	<b>Industry Interaction system</b>

	<p>Higher Studies</p> <p>Career /Skill Development Committee</p>	<p>2. Ms. Bushra S- Asst. Prof/ IT 3. Ms. Hema Raut- Asst. Prof/ EXTC 4. Mr. Ajay H- Asst. Prof/ MECH 5. Mr. Gaurav Fasate- Asst. Prof/ PPT</p> <p><b>Coordinator:</b> Ms. Preeti Godbole- Asst. Prof/ CE</p> <p><b>Members:</b> 1. Ms. Kintu Patel- Asst. Prof/ EXTC 2. Mr. Chandan C- Asst. Prof/ MECH 3. Ms. Saritha L R- Asst. Prof/ IT 4. Ms. Subhangi Kadu- Asst. Prof/ PPT 5. Mr. Saurabh Prabhu- Alumni</p> <p><b>Coordinator:</b> Dr. Rupendra Nehete- HoD/ MECH</p> <p><b>Members:</b> 1. Dr. Lakshmi Sudha- HoD/IT 2. Ms. Subhangi Kharche- Associate. Prof/ EXTC 3. Ms. Pranita M- Asst. Prof/ CE 4. Dr. Savita Katiyaar- Asst. Prof/ H&amp;AS 5. Mr. Pushkar S- Asst. Prof/ EXTC</p>	<p>Institute.</p> <ul style="list-style-type: none"> <li>➤ Continuation of placement activities after the stipulated period, till all the students are placed, Grooming and training of the candidates for the placements so that their chances of selection increase.</li> <li>➤ General follow-up, joining formalities and other administrative activities.</li> <li>➤ Maintain the Higher studies data base of the each department as per the NAAC and NBA requirement.</li> <li>➤ Undertake various academic and non-academic initiatives for the students to be equipped to meet varied industry requirements.</li> <li>➤ Implement and promote Chief Minister/Prime minister kaushal vikas yojana type of events. Take care of the necessary documentation for the same.</li> <li>➤ Conduction of college level certification, add on courses , Value added courses and Bridge courses and maintain the file for the same.</li> <li>➤ IPR, personality development, Basics of accounting, Technical writing, sales and marketing etc. Foreign languages, Universal human values or Technical certification like CAD design, Micro soft etc.</li> </ul>	
9.	Industry Institute interaction committee	<p><b>Coordinator:</b> Dr. Rajesh Kadu- Associate. Prof/ CE</p> <p><b>Members:</b> 1. Mr. Prasad Balan Iyer- HoD/ PPT 2. Ms. Sumitra Padmanaban - Asst. Prof/ H&amp; AS 3. Dr. Pradip Patil- Associate Prof/ MECH 4. Mr. Sunil Punjabi- Asst. Prof/ CE 5. Mr. Shishir J- Asst. Prof/ EXTC 6. Ms. Stuti Ahuja-- Asst. Prof/ IT 7. Mr. Vishal Gaikwad- Asst. Prof/ EXTC</p>	<ul style="list-style-type: none"> <li>➤ To evolve educational programmes which are consistent with the broad requirements of the industry and which can give rise to engineering personnel capable of coping-up with the accelerating pace of the technological development.</li> <li>➤ To create adequate facilities of updating knowledge of professional engineers and technologists to meet growth and developmental needs of the industry.</li> <li>➤ To identify continuing education opportunities, short-term programmes and training needs of the industry, which the institution can provide.</li> <li>➤ To facilitate joint research work, consultancy involving faculty and students.</li> <li>➤ Coordinate with Industry and establish the MoU.</li> <li>➤ Facilitate the Internships.</li> </ul>	<b>Industry Interaction system</b>

10.	Entrepreneur Development Cell, innovation and incubation	<p><b>Coordinator:</b> Dr. Kaustub Chavan- Asst. Prof/ MECH</p> <p><b>Members:</b></p> <ol style="list-style-type: none"> <li>1. Dr. Atul Kemkar – Incharge Principal &amp; HoD/ EXTC</li> <li>2. Ms. Aparna Bannore -HoD/ CE</li> <li>3. Dr. Lakshmi Sudha -HoD/ IT</li> <li>4. Dr.Rupendra S Nehete- HoD/Mech</li> <li>5. Mr.Prasad Iyer- HOD/PPT</li> <li>6. Dr. Manasi Karkare- HoD/ H&amp;AS</li> <li>7. Ms. Sumitra Padmanabhan- Asst. Prof/ H&amp;AS</li> <li>8. Ms. Savita Lohiya- Asst. Prof/ IT</li> <li>9. Dr. Kantimati- Asst. Prof/ H&amp;AS</li> <li>10. Ms. Prajakta Kane- Asst. Prof/MECH</li> <li>11. Ms. Prachi S- Asst. Prof/ CE</li> <li>12. Mr. Senthil Kumar- Asst. Prof/ EXTC</li> <li>13. Mr. Sagar Wagmare- Asst. Prof/ PPT</li> </ol>	<ul style="list-style-type: none"> <li>➤ To provide a platform for interaction with entrepreneurs.</li> <li>➤ Impart entrepreneurial education/skills amongst students through various trainings and exercise.</li> <li>➤ Motivate students to develop their own startups.</li> <li>➤ Develop business incubators.</li> <li>➤ Create corpus fund to seed ventures.</li> <li>➤ Coordination of all MHRD, Webinars and Start up related seminars and maintain the documents for the same.</li> <li>➤ ARIA, MHRD activities have to be coordinated.</li> </ul>	<b>Industry Interaction system</b>
11.	Student achievements and welfare committee	<p><b>Coordinator:</b> Dr. Rajesh Kadu-Associate. Prof/ CE</p> <p><b>Scholarships and Awareness:</b></p> <ol style="list-style-type: none"> <li>1. Dr. Rajesh kadu- Associate. Prof/ CE Prof.</li> <li>2. Pushkar S- Asst. Prof/ EXTC</li> </ol> <p><b>Mentor- Mentee and Counseling:</b> Ms. Kalyani P- Asst. Prof/ CE</p> <p><b>Student Achievements:</b> Ms. Swati Rane- Asst. Prof/ EXTC Ms. Ujwala Ravale- Asst. Prof/ CE</p> <p><b>Student Coordinator:</b> Mr. Ananda Krishna- Secretary/ Student Council</p>	<ul style="list-style-type: none"> <li>➤ Awareness on National/ International student scholarships and maintain the file for the same.</li> <li>➤ Maintaining all the departments Mentor- Mentee Interaction and counseling data base and the files. Collection of the Academic and extracurricular achievements from the department in each semester and maintain the file for the same.</li> <li>➤ Student welfare- University level documentation for extracurricular activities.Collection of various Academic and non Curricular achievements from each department and maintain the file for the same.</li> <li>➤ Maintaining the database and the file related to Mentor mentee Interaction.</li> </ul>	<b>Student development system</b>
12.	ICC committee	<p><b>Women employed at senior level:</b> Ms. Asha Raj- Asst. Prof/ H&amp; AS</p> <p><b>Member 1:</b> Ms. Mrinal Khadse- Asst. Prof/ IT</p> <p><b>Member 2:</b> Ms. Pranita Mahajan- Asst. Prof/ CE</p> <p><b>Non Government Organization member:</b> Ms.Vandana Chicharika</p>	<ul style="list-style-type: none"> <li>➤ Holistic empowerment of the women by conduction of awareness workshops, seminars covering self defense and women's rights.</li> <li>➤ Redressal of Grievances related to sexual harassment and other gender related issues.</li> </ul>	<b>Mandatory system</b>