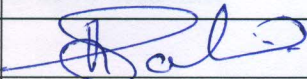
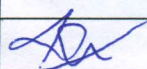

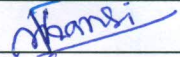




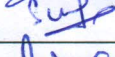

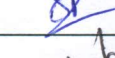



Date:	July 20th, 2018
Principal:	Dr. Vikram S. Patil - Academic Calendar Meet
Time:	3 am -5 .30 am
Venue:	Principal's Board Room

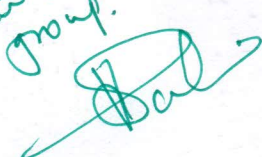
No.	Agenda & Discussions
1.	<p>Various Training Programs to be conducted under CDC</p> <ul style="list-style-type: none"> • Aptitude training should be conducted for FE, SE, TE students. • Gate , GRE, TOFEL Training should be conducted for final year students. • Ms. Aparna Bannore and her team should decide the content of Aptitude training for FE, SE and TE. They should prepare list of activities under CDC which can be conducted during vacation and should find out students interested in particular activity. Session should be for a class of 70 students.
2	<p>Industry Interaction</p> <ul style="list-style-type: none"> • Industrial visit: Department should organize at least one visit per class per semester. • Faculty giving training to Industries : Each Dept. should tap the requirement (2 trainings per department) • Visiting faculty from Industry : Department should identify few topics from the syllabus which can be taken by industry expert and should arrange for the same. • Faculty on Industry board: Faculty can be a technical advisor for some industry or on the board of some industry. • Faculty linked with industry : Department should identify one faculty per MOU who will work closely with that industry for student training, projects, entrepreneurship, faculty training, consultancy etc • Alumni of GST working with Industry should be called for visiting department, for guiding existing students, for organizing their placement drive in the campus etc. • Industry person should be invited as a trainer for STTP,. • Industry persons should be invited as participants for STTP,. • Two SDP and FDP by Industry person in a semester should be organized by each Dept.
3	<p>Placement activity</p> <ul style="list-style-type: none"> • Our students should appear for various tests conducted by different companies like Code Vita by TCS. • HOD and placement coordinator of department should meet every week to strengthen placement activity. • More technical activities should be conducted in a department to improve technical knowledge of the students.

	<ul style="list-style-type: none"> The requirement of bulk recruiters is to be identified by the department.
4	<p>Department activities</p> <ul style="list-style-type: none"> The departments should submit part B of prequalifier of NBA. Students coming late should be directed to the library. Certificate or diploma courses should be identified and offered to the students. Value added courses(30 hrs) should be identified and offered to FE students Every faculty should create Google class room. Every faculty should complete one NPTEL course in a Semester. Faculty of each department should equip themselves to offer electives for semester 7 and Semester 8. Each department should have QIC team to check the quality of question papers and projects.
Principal	Dr. Vikram S. patil
Signature:	
Date:	20.07.2018

S. N.	Name of member	Department/Designation	Signature
1	Dr. Atul Kemkar	HOD EXTC	
2	Dr. Rupendra Nehate	HOD MECH	
3	Dr. Manasi Karkare	HOD H&AS	
4	Dr. Rizwana Shaikh	HOD CE	
5	Prof. Lakshmisudha	HOD IT	
6	Prof. Rajesh Kadu	NAAC coordinator	
7	Prof. Aparna Bannore	CDC coordinator	
8	Prof. Sunil Panjabi	III coordinator	
9	Prof. Seema Khan	T&P I/C	
10	Prof. Sumitra Padmanabhan	Student Council I/C	
11	Ms. Vijayalakshmi	Office Superintendent	

Date:	Oct 1, 2018
Principal:	Dr. Vikram S. Patil
Time:	3 pm -5 .30 pm
Venue:	Principal's Board Room


No.	Agenda & Discussions
1.	<p>Visit of Dr. Venkatesh Raghavan, Osaka University to GST campus:</p> <p>In this regard, Principal sir read Shankar Sir's mail and informed that Shankar Sir had been looking for collaboration with Osaka University, Japan. Dr. Venkatesh Raghavan, Dean of Osaka University is visiting GST campus on Nov. 05, 2018. Principal sir informed the departments to work on two areas Sustainable Urban Design and Social Engineering. The next meeting in this regard will be conducted in 3rd or 4th week of Oct 2018</p>
2	<p>Data Collection as per NAAC requirement:</p> <ul style="list-style-type: none"> • Every faculty should submit the data of this semester related to different NAAC Criteria to respective Criteria Coordinator who would further compile the same. • Data on Women Empowerment is to be collected for NAAC data updation. Girl students should be motivated for sports participation. • Outcome of program can be judged by students/faculty feedback about the program. • The information regarding Faculty and students Trained by Industry should be collected
3	<p>IQAC: The activity report should be submitted to IQAC and IQAC should device a mechanism for the same.</p>
4	<p>The HOD should informed the exact count of faculty attending Inauguration program at Gotheghar village on Oct 13, 2018</p>
5	<p>Departmental activities:</p> <ul style="list-style-type: none"> • Faculty should go for Faculty internships to understand the need of industry. • Faculty publication should be target oriented • HOD should identify faculty contribution apart from teaching learning. • HOD should identify the activities to be done by faculty during non vocational period. • Every faculty should give 5 topics for making videos and should prepare 5 videos of total duration 60 min. • Videos should be uploaded on You Tube • Faculty should identify topics for Hackathon • Dept should prepare plan of AICTE CII activities
6	<p>Students participation in various events/activities:</p> <p>Class in-charge should identify 10 students for participating in any event/activity and should keep the record for the same. The set of 10 students should vary every time so that each</p>

Forward
the to HOD
group.


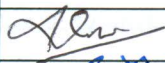

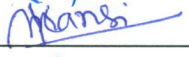



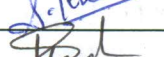



	student gets exposure to various events.
7	HODs requested to reschedule the scheduled date Oct 12 of Traditional day because of academic activities. So this date was discarded and Traditional day is rescheduled to Oct 19, 2018 instead of Oct 12, 2018.
8	Faculty Presentation for Appraisal: Principal sir informed that faculty should prepare 4 to 5 slides presentation for API appraisal for the academic year 2017-18 with highlights of previous achievements which will be attended by Management Committee member.
9	Review of Duration of FE internal Test: Principal advised to review the duration of FE internal test. It should be conducted for three days with two papers everyday and no lectures instead of six days with one paper each day followed by lectures.
10	Internship: Students should be motivated to register for internship program on internshala.
Principal Dr. Vikram S. patil	
Signature:	
Date: 01.10.2018	

S. N.	Name of member	Department/Designation	Signature
1	Dr. Atul Kemkar	HOD EXTC	
2	Dr. Rupendra Nehate	HOD MECH	
3	Dr. Manasi Karkare	HOD H&AS	
4	Dr. Rizavana Shaikh	HOD CE	
5	Prof. Lakshmisudha	HOD IT	
6	Prof. Leena Ladge	IQAC coordinator	
7	Prof. Rajesh Kadu	NAAC Coordinator	
8	Prof. Aparna Bannore	CDC coordinator	
9	Prof Stuti Ahuja	Exam Cell Incharge	
10	Prof. Seema Khan	T&P I/C	
11	Prof. Sumitra Padmanabhan	Student Council I/C	
12	Ms. Vijayalakshmi	Office Superintendent	

Date:	Jan 25, 2019
Principal:	Dr. Vikram S. Patil - Academic Calendar Meet
Time:	4 pm -5 pm
Venue:	Principal's Board Room

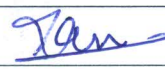
No.	Agenda & Discussions
1.	Academic calendar: It was pointed out that the FE prelims would begin immediately after their UT2. The solution for this problem will be found out soon.
2	Principal sir informed that the session plan should be prepared together by all faculty teaching the same subject. All curriculum related gaps should be identified by them and should be communicated to HOD. The curriculum related gaps of all subjects should be included in the agenda of DAB meeting which should be communicated to DAB members well in advance so that these gaps can be properly discussed in DAB meeting.
3	For DAB meeting, invitation should be sent to all faculty teaching particular branch including faculty members of Mathematics and Business Communication Ethics. DAB should be conducted once in every semester.
4	Session plans should be signed by HOD of respective department to which the particular subject belongs to.
5	MR meeting will be held on Feb 13, 2019. Any corrections or modifications in presentations should be done immediately and presentations should be submitted by Feb 15, 2019.
6	NAAC and NBA result formats are to be included in IQAC audits.
7	Budget : A meeting for budget preparation will be conducted by Principal sir on Feb 4 or Feb 5, 2019. Budget should be prepared precisely. Some amount can be put under change of syllabus heading.
8	Preeti Godbole madam will be overall coordinator NAAC criteria 2.
9	Principal sir will conduct a session on NBA preparations on Feb 2, 2019 at 9.30 am to 11.30 am.
10	Communication faculty should be involved in "Mock United Nations" to be held during TML.
11	While Organising any program by the department, Senior faculty member of the department should monitor whether all the arrangements are properly made or not. No internal person will be felicitated on such occasion.
Principal	Dr. Vikram S. patil 


Signature:	
Date:	25.1.2019

S. N.	Name of member	Department/Designation	Signature
1	Dr. Atul Kemkar	HOD EXTC	
2	Dr. Rupendra Nehate	HOD MECH	
3	Dr. Manasi Karkare	HOD H&AS	
4	Dr. Rizwana Shaikh	HOD CE	
5	Prof. Lakshmisudha	HOD IT	
6	Prof. Leena Ladge	IQAC coordinator	
7	Prof. Seema Khan	T&P I/C	
8	Ms. Shubhangi Kadu	Exam Cell I/C	
9	Mr. Ramesh Bidi	Librarian	
10	Ms. Vijayalakshmi	Office Superintendent	

Date:	June 19, 2019
Principal:	I/C Principal Dr. Atul Kemkar
Time:	11 am to 1.30 pm
Venue:	Principal's Board Room

No.	<i>Agenda & Discussions</i>
1.	<p>Modifications in the Hand book</p> <ul style="list-style-type: none"> • 3-4 blank pages are to be added at the end in the hand book to keep record of BMW students • In result analysis, instead of preliminary result , end semester result is to be added • Record of remedial/extra lectures is to added • Record of counseling is to be added • Record for KRA calculation is to be added
2	<p>Basis of identifying BMW students</p> <ul style="list-style-type: none"> • A pre-test can be conducted based on the concepts required for the subject of 20 marks and 20 questions. This pre-test should be completed at the end of the first week • BMW list can be prepared based on the result of pre-test and/or class test/Unit test-1. • BMW list can be modified after the class test/UT1 result
3	<p>For improvement in internal test result</p> <ul style="list-style-type: none"> • A class test should be conducted for each subject before UT1 and UT2 each
4	NAAC data consolidation should be done for the year 2018-19
5	HODs, Professors and Associate Professors should start working on criteria 3 i.e. consultancy, projects, Patents etc
6	There should be no outsourcing of projects or expert lectures
7	Every department should maintain one register for furniture in the department

Principal	I/C Principal Dr. Atul Kemkar
Signature:	
Date:	19.6.2019

S. N.	Name of member	Department/Designation	Signature
1	Dr. Rupendra Nehate	HOD MECH	

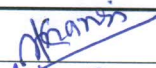





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MINUTES OF MEETING Academic Council

2	Dr. Manasi Karkare	HOD H&AS	
3	Dr. Rizwana Shaikh	HOD CE	
4	Dr. Lakshmisudha	HOD IT	
5	Prof. Leena Ladge	IQAC coordinator	
6	Dr. Rajesh Kadu	NAAC Coordinator	