



Minutes of the Meeting INTERNAL QUALITY ASSURANCE CELL

Date:	February 25, 2023
Convenor:	Dr. Atul N Kemkar, Principal & IQAC Chairperson
Time:	10:30am -12:00pm
Venue:	Seminar Hall & Microsoft Teams Meeting

Following were the agenda points of the 17th IQAC Meeting.

1. Confirming the minutes and action taken report of 16th IQAC meeting conducted on November 16, 2022.
2. Initiatives taken by various departments and sections, since last IQAC Meeting
3. Review of External Academic Audit and Department Advisory Borad Meetings.
4. Status of NAAC-SSR.
5. Feedback on SDP/FDP conducted.
6. Initiatives taken for SIES University.
7. Strengthening of Institute Infrastructure.
8. Any other point with the permission of the Chair

Following members were present for the 17th IQAC offline & online meeting:

- | | |
|--|--|
| 1. Dr. Atul N. Kemkar | IQAC Chairperson & Principal |
| 2. Dr. Aparna Bannore | HOD - Computer Engineering |
| 3. Dr. Rupendra S. Nehete | HOD - Mechanical Engineering |
| 4. Dr. Preeti Hemnani | HOD - Electronics & Telecommunication Engineering |
| 5. Dr. Lakshmi Sudha | HOD - Information Technology |
| 6. Dr. Deepti Reddy | I/c HOD - Electronics & Computer Science |
| 7. Dr. Rizwana Shaikh | I/c HOD- Artificial Intelligence & Data Science |
| 8. Dr. Varsha Patil | I/c HOD- Artificial Intelligence & Machine Learning and I/c HOD-Computer Science Engineering (IOT&CS including Blockchain) |
| 9. Prof. Pratibha Sharma | I/c HOD - Humanities & Applied Sciences |
| 10. Dr. P. V Parameswaran | Hon. Advisor, SIESGST |
| 11. Mr. Gaurav Ghelani
Academic Relationship Manager - India
West & Central, TCS | Industry Representative |
| 12. Mr. Srikant Iyer Program Manager,
Cappgemini | Parent Representative |
| 13. Prof. Seema Khan | I/c - T&P Cell |
| 14. Dr. Pradip Patil | Industry Institute Interaction Coordinator |
| 15. Mrs. V. Vijayalakshmi | Registrar |
| 16. Mrs. Arunadevi S Lingam | Librarian |
| 17. Prof. Leena Ladge | IQAC Coordinator |



PRINCIPAL
S. I. E. S. GRADUATE SCHOOL OF TECHNOLOGY
Sri Chandrasekarendra Saraswathy Vidyalayam
Sector-V, Nerul, Navi Mumbai - 400706

The warm welcome was extended by the Principal, Dr. Atul N Kemkar to all the Management & IQAC members. Prof. Leena Ladge then continued with the agenda of the meeting:

Discussion and Minutes of the meeting:

1. Confirming the minutes and action taken report of 16th IQAC meeting conducted on November 16, 2022.

The Minutes and the action taken report of 16th IQAC Meeting conducted on November 16, 2022, were read by Prof. Leena Ladge, IQAC Coordinator. The members approved the minutes and action taken report.

2. Initiatives taken by various departments and sections, since last IQAC Meeting.

Prof. Leena Ladge, IQAC Coordinator presented the initiatives taken by various departments and sections since last IQAC Meeting. The tracking of department objectives was first presented. Mr. Gilani enquired about the effectiveness of MOOC courses and suggested about assessment of these courses. The initiatives of Library, R&D cell, T & P cell, MHRD-IIC etc. Dr. Nehete explained about IPR developments. It was suggested to bring MOOC courses under IPR policy.

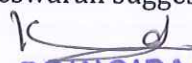
The achievements of students and faculty members were also presented.

3. Review of External Academic Audit and Department Advisory Board Meetings.

Dr. Lakshmisudha, HOD, Information Technology, presented the suggestions of experts given in Department Advisory Board (DAB) Meetings which were conducted in Jan-Feb 2023.

As one of the audit suggestions was to conduct more programs on soft skill development, Prof. Seema Khan, T&P officer, explained about the planned programs based on soft skill development. Dr. P. V. Parameswaran suggested conducting events




PRINCIPAL
S. I. E. S. GRADUATE SCHOOL OF TECHNOLOGY
Sri Chandrasekarendra Saraswathy Vidyapeetham
Sector - V, Nerul, Navi Mumbai - 400706

based on personality building. He also insisted on placing the DAB meetings suggestions in IQAC meetings.

Dr. Lakshmisudha, also presented the review points of External Academic Audit conducted in Jan-Feb 2023.

4. Status of NAAC-SSR.

Dr. Aparna Bannore, NAAC coordinator discussed the status of NAAC-SSR preparations. It was informed that criteria wise benchmarks have been analyzed. Institutional Information for Quality Assessment (IIQA) has been submitted on February 20, 2023. She also informed the members about criteria wise observation with respect to the benchmarks, like optout matrix for percentage of seats filled against reserved category, percentage of students benefited by the scholarship & freeship and its comparison with benchmark document, number of certificate/value added courses offered etc.

5. Feedback on SDP/FDP conducted.

Dr. Deepti Reddy, I/C HOD Electronics & Computer Science informed about 10 various Student Development Programs/Value added courses conducted in the winter vacations by various departments. She also informed that about 200 students have completed the courses.

6. Initiatives taken for SIES University.

Dr. Atul Kemkar, Principal, informed the members about the initiatives taken for forming SIES University. He informed me about the key activities for the application of SIES University and briefly discussed the project plan.

7. Strengthening of Institute Infrastructure.

Dr. Atul Kemkar also explained the infrastructure requirement and development plan till AY 2024-25.

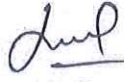


PRINCIPAL
S. I. E. S. GRADUATE SCHOOL OF TECHNOLOGY
Sri Chandrasekarendra Saraswathy Vidyapuram
Sector-V, Nerul, Navi Mumbai-400706

8. Any other point with the permission of the Chair.

Mr. Iyer suggested to organise SAP courses in collaboration with some companies.
Mr. Gaurav suggested making use of Future Ready Talent Portal for the certificate courses regarding Cloud Computing.

The vote of thanks was proposed by Dr. Aparna Bannore and the meeting was concluded.



**Prof. Leena V Ladge
IQAC Coordinator**



**Dr. Atul Kemkar
Principal**



**PRINCIPAL
S.I.E.S. GRADUATE SCHOOL OF TECHNOLOGY
Sri Chandrasekarendra Saraswathy Vidyapuram
Sector-V, Nerul, Navi Mumbai-400706**



17TH Internal Quality Assurance Cell Meeting

Date: February 25, 2023

NO.	NAME	DESIGNATION	SIGNATURE
1.	Dr. Atul N. Kemkar	IQAC Chairperson & Principal	
2.	Dr. Aparna Bannore	HOD - Computer Engineering	
3.	Dr. Rupendra S. Nehete	HOD - Mechanical Engineering	
4.	Dr. Preeti Hemnani	HOD - Electronics & Telecommunication Engineering	
5.	Dr. Lakshmi Sudha	HOD - Information Technology	
6.	Dr. Sandesh Ramteke	I/c HOD- Printing & Packaging Technology	LOA
7.	Dr. Deepti Reddy	I/c HOD - Electronics & Computer Science	
8.	Dr. Rizwana Shaikh	I/c HOD- Artificial Intelligence & Data Science	
9.	Dr. Varsha Patil	I/c HOD- Artificial Intelligence & Machine Learning and I/c HOD-	
10.	Prof. Pratibha Sharma	I/c HOD - Humanities & Applied Sciences	
11.	Prof. K. Venkatramani	Management Representative	LOA
12.	Dr. P. V Parameswaran	Hon. Advisor, SIESGST	
13.	Mr. Devesh Rajadhyax Founder & CEO, Cere Labs Pvt. Ltd.	Industry Representative	LOA
14.	Mr. Gaurav Ghelani Academic Relationship Manager - India West & Central, TCS	Industry Representative	
15.	Mr. Srikant Iyer Program Manager, Capgemini	Parent Representative	
16.	Mr. Vignesh Venkatachalam Associate ABAP Developer, SAP Labs India Pvt Ltd	Alumni Representative	LOA
17.	Prof. Seema Khan	I/c - T&P Cell	
18.	Prof. Shubhangi Kadu	I/c - Examination Cell	LOA
19.	Dr. Pradip Patil	Industry Institute Interaction Coordinator	
20.	Dr. Smita S. Kumar	I/c - Students' Council	LOA
21.	Mrs. V. Vijayalakshmi	Registrar	
22.	Mr. Krishnamurthy Nadar	I/c - Network Administration	LOA
23.	Mrs. Arunadevi S Lingam	Librarian	
24.	Ms. Bhavya Reddy	Representative, Student Council	LOA
25.	Prof. Leena Ladge	IQAC Coordinator	



PRINCIPAL
S. I. E. S. GRADUATE SCHOOL OF TECHNOLOGY
 Sri Chandrasekarendra Saraswathy Vidyapuram
 Sector - V, Nerul, Navi Mumbai - 400706



Action Taken on Decisions of 17th Meeting INTERNAL QUALITY ASSURANCE CELL

Action Taken Report on the decisions of the IQAC meeting held on Feb 25, 2023

To implement the decisions of the 17th meeting of the IQAC, the following actions were taken:

Sl. No.	Decision	Action Taken
1	Reviews of External Academic Audit and Department Advisory Board Meetings	<ul style="list-style-type: none">• Suggestions regarding Industry collaborations, regular updation of events like alumni interaction/entrepreneurship activities on website, have been incorporated.• Soft Skill development programs as per the suggestions, are planned through CRT and value-added courses in June 2023.
2	Status of NAAC-SSR	<ul style="list-style-type: none">• SSR was submitted on April 24, 2023.• DVV clarification was submitted on May 27, 2023. The same was accepted on June 05, 2023.• Waiting for pre-qualifier of SSR.

Prof. Leena V Ladge

IQAC Coordinator

May 29, 2023

Dr. Atul Kemkar

Principal



PRINCIPAL
S. I. E. S. GRADUATE SCHOOL OF TECHNOLOGY
Sri Chandrasekarendra Saraswathy Vidyapuram
Sector-V, Nerul, Navi Mumbai - 400706