

Date:	June 27, 2023
Convenor:	Dr. Lakshmisudha, Principal & IQAC Chairperson
Time:	10:30am -12:00pm
Venue:	Seminar Hall & Microsoft Teams Meeting


Following were the agenda points of the 18th IQAC Meeting.

1. Confirming the minutes and action taken report of 17th IQAC meeting conducted on February 25, 2023.
2. Initiatives taken by various departments and sections, since last IQAC Meeting
3. Status of NAAC-SSR.
4. Preparations for Admissions for AY 2023-24.
5. Status of Incubation Cell.
6. Any other point with the permission of the Chair

Following members were present for the 18th IQAC offline & online meeting:

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|-----------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------|
| 1. Dr. Lakshmisudha | IQAC Chairperson, Principal and HOD - Information Technology |
| 2. Dr. Aparna Bannore | Vice Principal and HOD – Computer Engineering |
| 3. Dr. Rupendra S. Nehete | HOD – Mechanical Engineering |
| 4. Dr. Preeti Hemnani | HOD – Electronics & Telecommunication Engineering and I/c HOD – Electronics & Computer Science |
| 5. Dr. Sandesh Ramteke | I/c HOD- Printing & Packaging Technology |
| 6. Dr. Rizwana Shaikh | I/c HOD- Artificial Intelligence & Data Science |
| 7. Dr. Varsha Patil | I/c HOD- Artificial Intelligence & Machine Learning and I/c HOD-Computer Science Engineering (IOT&CS including Blockchain) |
| 8. Prof. Pratibha Sharma | I/c HOD – Humanities & Applied Sciences |
| 9. Prof. K. Venkatramani | Management Representative |
| 10. Dr. P. V Parameswaran | Hon. Advisor, SIESGST |
| 11. Mr. Gaurav Ghelani | Industry Representative |
| Academic Relationship Manager – India West & Central, TCS | |
| 12. Mr. Srikant Iyer Program Manager, Capgemini | Parent Representative |
| 13. Mr. Vignesh Venkatachalam | Alumni Representative |
| Associate ABAP Developer, SAP Labs India Pvt Ltd | |
| 14. Prof. Shubhangi Kadu | I/c – Examination Cell |
| 15. Dr. Pradip Patil | Industry Institute Interaction Coordinator |
| 16. Mrs. V. Vijayalakshmi | Registrar |
| 17. Mr. Krishnamurthy Nadar | I/c – Network Administration |
| 18. Mrs. Arunadevi S Lingam | Librarian |
| 19. Prof. Leena Ladge | IQAC Coordinator |




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Dr. Lakshmisudha, Principal, presented the warm welcome to all the Management & IQAC members. Prof. Leena Ladge then continued with the agenda of the meeting:

Discussion and Minutes of the meeting:

1. Confirming the minutes and action taken report of 17th IQAC meeting conducted on February 25, 2023.

Prof. Leena Ladge, IQAC Coordinator, read the Minutes and the action taken report of 17th IQAC Meeting conducted on February 25, 2023. The members approved the minutes and action taken report.

2. Initiatives taken by various departments and sections, since last IQAC Meeting.

Dr. Lakshmisudha, Principal, presented the initiatives taken by various departments and sections since last IQAC Meeting. Regarding the internal audit findings, Dr. P. V. Parameswaran, Hon. Advisor, insisted on improving the results. He also emphasized including Industry reviewer (for reviewing the progress & development of final year projects), in all the departments from next AY 2023-24.

The achievements of students and faculty members were also presented by the Principal. Hon Advisor suggested to highlight the achievements of students during the admission related processes.

3. Status of NAAC-SSR.

The status of NAAC-SSR preparations was presented by Dr. Aparna Bannore, NAAC coordinator. She informed the members that NAAC Prequalifier is received, and Institute is required to proceed with the second payment to NAAC by first week of July, 2023, after which the peer visit dates to be given to NAAC.

Prof. Venkatramani advised preparing the NAAC presentation and discussed its importance during the Peer team visit. It was also decided to conduct a meeting with Prof. Venkatramani after the payment of fees to NAAC.




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4. Preparations for Admissions for AY 2023-24

Prof. Pratibha Sharma, I/c Humanities & Applied Sciences, discussed the various initiatives taken for the admissions for AY 2023-24. She informed about the webinars conducted till now and shared about the number of admissions enquired made till date. Dr. P. V. Parameswaran suggested motivating the aspiring students to make SIESGST their first choice for admission. Mr. Gaurav Ghelani enquired about the total number of MOOC courses developed by the faculty members.


5. Status of Incubation Cell.

Dr. Lakshmisudha, Principal, informed the members about the initiatives taken for forming the pre incubation Cell of SIESGST. She also informed about the MOUs to initiated with couple of companies.

6. Any other point with the permission of the Chair.

Mr. Gaurav enquired about the campus-related training provided by the Institute. Prof. Leena and Dr. Aparna informed about the Campus Recruitment Training conducted by Campus Credentials in the month of May-June 2023 for 2024 pass out students. Mr. Vignesh admired the various updates displayed on the Institute website including admission enquiry. Principal requested Mr. Vignesh to conduct a separate alumnus meeting in coming week to discuss about the alumni contribution towards the conduction of technical activities/sponsorship.

Dr. Preeti Hemnani, HOD Electronics & Telecommunication, presented a vote of thanks and the meeting was concluded.



Prof. Leena V Ladge
IQAC Coordinator



Dr. K. Lakshmisudha
Principal

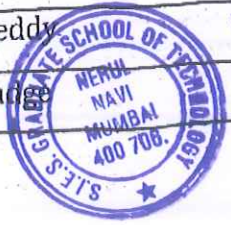


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18th Internal Quality Assurance Cell Meeting

Date: June 27, 2023

NO.	NAME	DESIGNATION	SIGNATURE
1.	Dr. K. Lakshmisudha	IQAC Chairperson, Principal and HOD - Information Technology	
2.	Dr. Aparna Bannore	Vice Principal and HOD - Computer Engineering	
3.	Dr. Rupendra S. Nehete	HOD - Mechanical Engineering	
4.	Dr. Preeti Hemnani	HOD - Electronics & Telecommunication Engineering and I/c HOD - Electronics & Computer Science	
5.	Dr. Sandesh Ramteke	I/c HOD- Printing & Packaging Technology	
6.	Dr. Rizwana Shaikh	I/c HOD- Artificial Intelligence & Data Science	
7.	Dr. Varsha Patil	I/c HOD- Artificial Intelligence & Machine Learning and I/c HOD- Computer Science Engineering	
8.	Prof. Pratibha Sharma	I/c HOD - Humanities & Applied Sciences	
9.	Prof. K. Venkatramani	Management Representative	
10.	Dr. P. V Parameswaran	Hon. Advisor, SIESGST	
11.	Mr. Devesh Rajadhyax Founder & CEO, Cere Labs Pvt. Ltd.	Industry Representative	LOA
12.	Mr. Gaurav Ghelani Academic Relationship Manager - India West & Central, TCS	Industry Representative	Present Online
13.	Mr. Srikant Iyer Program Manager, Capgemini	Parent Representative	Present-Online
14.	Mr. Vignesh Venkatachalam Associate ABAP Developer, SAP Labs India Pvt Ltd	Alumni Representative	Present-online
15.	Prof. Seema Khan	I/c - T&P Cell	LOA
16.	Prof. Shubhangi Kadu	I/c - Examination Cell	
17.	Dr. Pradip Patil	Industry Institute Interaction Coordinator	
18.	Dr. Smita S. Kumar	I/c - Students' Council	LOA
19.	Mrs. V. Vijayalakshmi	Registrar	
20.	Mr. Krishnamurthy Nadar	I/c - Network Administration	
21.	Mrs. Arunadevi S Lingam	Librarian	Aslingam
22.	Ms. Bhavya Reddy	Representative, Student Council	LOA
23.	Prof. Leena Ladga	IQAC Coordinator	



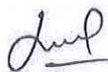
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Action Taken on Decisions of 18th Meeting INTERNAL QUALITY ASSURANCE CELL

Action Taken Report on the decisions of the IQAC meeting held on June 27, 2023

To implement the decisions of the 18th meeting of the IQAC, the following actions were taken:

Sr. No.	Decision	Action Taken
1	Improvement in Results	<ul style="list-style-type: none"> Remedial lectures are planned for the students who failed in ESE(FH2023) and those who scored less than 10 marks in IA-1(SH2023).
2	Inclusion of Industry Reviewer for BE projects	<ul style="list-style-type: none"> As per the suggestions of Hon. Advisor, for AY2023-24, all the departments have included Industry Reviewer for BE projects.
3	Status of NAAC	<ul style="list-style-type: none"> Second payment was made on Jul 04, 2023. Three dates for the Peer Team Visit have been given. <ol style="list-style-type: none"> August 29-30, 2023 September 12-13, 2023 September 26-27, 2023. Committee file audit conducted on June 23-24, 2023. Internal Quality Audit conducted on August 12, 2023. Internal NAAC Audit was conducted on August 29-30, 2023.
4	Admission AY 2023-24	<ul style="list-style-type: none"> Total 521 students are admitted out of 564 seats for AY 2023-24.
5	MOOC courses	<ul style="list-style-type: none"> A total of 20 MOOC courses have been designed in the last AY 2022-23.
6	Status of Pre-Incubation Cell	<ul style="list-style-type: none"> Under this initiative, 04 students out of 12 shortlisted are provided internship by KTPL. Two project topics are provided to BE mechanical Engineering students by Greenox E-library Pvt. Ltd.



Prof. Leena V Ladage
IQAC Coordinator

August 31, 2023



Dr. K. Lakshmisudha
Principal




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