



<b>Date:</b>	December 13, 2023
<b>Convenor:</b>	Dr. Lakshmisudha, Principal & IQAC Chairperson
<b>Time:</b>	10:30am -12:00am
<b>Venue:</b>	Kalpavriksha Hall & Microsoft Teams Meeting

Following were the agenda points of the 20<sup>th</sup> IQAC Meeting.

1. Confirming the Minutes of Meeting and Action taken Report of 19th IQAC meeting conducted on October 20, 2023
2. Status of Autonomy Application
3. Status of NBA Compliance report
4. Expert Visit for PhD Research Centre
5. Permanent affiliation of University of Mumbai
6. Plan for the First Half 2024
7. Plan of various Audits
8. Any other point with the permission of the Chair

Following members were present for the 20<sup>th</sup> IQAC offline & online meeting:

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| 1. Dr. Lakshmisudha                                       | IQAC Chairperson, Principal                         |
| 2. Dr. Aparna Bannore                                     | Vice Principal and HOD – Computer Engineering       |
| 3. Dr. Rupendra S. Nehete                                 | HOD – Mechanical Engineering                        |
| 4. Dr. Sandesh Ramteke                                    | I/c HOD- Printing & Packaging Technology            |
| 5. Dr. Rizwana Shaikh                                     | I/c HOD- Artificial Intelligence & Data Science     |
| 6. Dr. Varsha Patil                                       | I/c HOD- Artificial Intelligence & Machine Learning |
| 7. Dr. Shubhangi Kharche                                  | I/c HOD – Electronics & Computer Science            |
| 8. Prof. Seema Redekar                                    | I/c HOD – Information Technology                    |
| 9. Prof. Pratibha Sharma                                  | I/c HOD – Humanities & Applied Sciences             |
| 10. DR. Sulochana Madachane                               | I/c HOD-Computer Science Engineering (IOT&CS)       |
| 11. Dr. P. V Parameswaran                                 | Hon. Advisor, SIESGST                               |
| 12. Mr. Devesh Rajadhyax                                  | Industry Representative                             |
| 13. Mr. Gaurav Ghelani                                    | Industry Representative                             |
| Academic Relationship Manager – India West & Central, TCS |   |
| 14. Dr. Manivannan Natarajan Sr.                          | Parent Representative                               |
| Manager, Reliance Industries Ltd.,                        |   |
| 15. Mr. Vignesh Venkatachalam                             | Alumni Representative                               |
| Associate ABAP Developer, SAP Labs India Pvt Ltd          |   |
| 16. Prof. Shubhangi Kadu                                  | I/c – Examination Cell                              |
| 17. Dr. Pradip Patil                                      | Industry Institute Interaction Coordinator          |
| 18. Mr. Krishnamurthy Nadar                               | I/c – Network Administration                        |
| 19. Prof. Leena Ladje                                     | IQAC Coordinator                                    |

The Principal Dr. K. Lakshmisudha, presented a warm welcome to all the Management &



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IQAC members. IQAC Coordinator, Prof. Leena Ladge then continued with the agenda of the meeting:

### Discussion and Minutes of the meeting:

#### 1. Confirming the Minutes of Meeting and Action taken Report of 19th IQAC meeting conducted on October 20, 2023.

Prof. Leena Ladge, IQAC Coordinator., read the Minutes and the action taken report of 18<sup>th</sup> IQAC Meeting conducted on October 202023. The members approved he minutes and action report.

#### 2. Status of Autonomy Application

Dr. Lakshmisudha, Principal, informed all the members that the required data is collected like basic information, infrastructure facilities, academic/extension and research achievements, implementation of Autonomy etc. The credit structure for the autonomy curriculum has been finalized following the NEP guidelines. 2F form is mandatory which is yet to be received from UGC after which submission of application will be possible. She also highlighted the significance of autonomy. Mr. Devesh suggested to include internship for 3-6 months. He also suggested having a collaboration lab. Mr. Gaurav Ghelani also suggested engaging students for internship for six months where students get an understanding of how the organization works and the culture of the organization even before joining. Dr. Parameswaran advised including the suggestions given by the experts in the new curriculum.

#### 3. Status of NBA Compliance report

The status of NBA compliance was presented by Dr. Lakshmisudha. Compliance forms filled in for Computer Engineering, Information Technology, Electronics & Telecommunication Engineering and Mechanical Engineering. All the supporting

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documents are kept ready. Once the NBA portal is open, the form will be submitted.

#### 4. Expert Visit for PhD Research Centre

The Principal informed the members that the letter from the University of Mumbai (UOM) has been received for the expert visit for the approval of the Ph. D. Research Centre. The university has provided the list of Committee members, and the visit is scheduled for January 03, 2024. As per the mandatory requirements from UOM, 03 approved Ph. D. guides from other Universities are identified and received their consent for the same. Dr. Parameswaran informed all HODs to keep the data ready regarding publications, lab setup etc. He also suggested improving the strength of master's students.

#### 5. Permanent affiliation of University of Mumbai

Dr. Lakshmisudha, Principal, informed the members that the application for permanent affiliation was filed in 2021. The University visit was completed on May 17, 2023. At present the application is under review by the University of Mumbai.

#### 6. Plan for the First Half 2024

Dr. Lakshmisudha, Principal presented the plan of activities for the First Half 2024. The plan includes major IQAC activities like IQAC, CDC and GC meetings, internal and external audits, stock verification audits, MR meeting etc.

#### 7. Plan of various Audits

The Principal informed the members about the various audits planned by the end of December 2023. She also requested HODs to identify the external academic auditor and complete the audits as planned.

#### 8. Any other point with the permission of the Chair.

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## Minutes of the Meeting INTERNAL QUALITY ASSURANCE CELL

Hon. Advisor, Dr. Parameswaran raised the concern about increasing the placements and internships. He also urged for improving NIRF status. The Principal also emphasized industry interactions which will also enhance MHRD certifications. Mr. Devesh stressed first establishing and improving relationships with industries, Mr. Manivannan also agreed for the same. Dr Aparna Bannore discussed the challenges faced by the department of Computer Engineering such as students having inconsistent interest in carrying out industry projects. Mr. Devesh R. proposed the solution by identifying the students who are genuinely interested in carrying out industry projects.

Mr. Gaurav suggested inviting industry experts to share the importance of having the internship exposure to the students, motivate mentors who are getting the internships, create competitiveness by evaluate the projects completed by the students to motivate them.

Principal madam requested Mr. Vignesh to share the alumni portal link to 2017 batch students so that more alumni students are connected to the portal. Mr. Vignesh suggested motivating students to participate in the Hackathon organized by various companies which will encourage students further in taking up internships and some students performing best are also placed by the respective companies.

Prof. Leena Ladge, presented a vote of thanks and the meeting was concluded.

**Prof. Leena V Ladge**  
**IQAC Coordinator**

**Dr. K. Lakshmisudha**  
**Principal**

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## Action Taken on Decisions of 20<sup>th</sup> Meeting INTERNAL QUALITY ASSURANCE CELL

Action Taken Report on the decisions of the IQAC meeting held on December 13, 2023

To implement the decisions of the 20<sup>th</sup> meeting of the IQAC, the following actions were taken:

Sr. No.	Decision	Action Taken
1	Status of Autonomy Application	<ul style="list-style-type: none"><li>Data collected and compiled for Part I-V, awaiting approval of "2F" from UGC, as its mandatory requirement for the submission of autonomy application.</li></ul>
2	Status of NBA Compliance report	<ul style="list-style-type: none"><li>Compliance reports for the department of Computer Engg, Information Technology, Electronics &amp; Telecommunication Engg., are submitted on January 01, 2024. The NBA peer team visit is tentatively expected in the last week of March 2024.</li></ul>
3	Expert Visit for PhD Research Centre	<ul style="list-style-type: none"><li>As per the mandatory requirements of UOM, one internal PhD guide is required for establishing a PhD centre. Awaiting the approval of internal guide from UOM.</li></ul>
4	Permanent affiliation of University of Mumbai	<ul style="list-style-type: none"><li>The University visit was carried out on May 18, 2023. Waiting for the University's approval.</li></ul>
5	Plan for the First Half 2024	<ul style="list-style-type: none"><li>As per the plan, DAB meetings have been conducted/planned in the major departments.</li><li>Internal NBA audit scheduled on February 27, 2024.</li><li>Mock NBA audit rescheduled for the 3rd week of March 2024.</li><li>CDC meeting is scheduled for March 01, 2024.</li></ul>
6	Plan of various Audits	<ul style="list-style-type: none"><li>Internal Quality Audit was conducted on December 12-13, 2023.</li><li>Management Review Meeting of SH2023 was conducted on December 15, 2023.</li><li>External Academic Audit of FH2023 was conducted by the departments in January 2024.</li></ul>

Prof. Leena V Ladge  
IQAC Coordinator

February 22, 2024

Dr. K. Lakshmisudha  
Principal



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