



## Minutes of Meeting INTERNAL QUALITY ASSURANCE CELL

Date:	2 <sup>nd</sup> December 2017
Convener:	Dr. Vikram S. Patil, IQAC Chairperson
Time:	11.00am-12.30pm
Venue:	Seminar Hall, SIES GST

### Minutes of the Meeting:

#### 1. Introduction:

Dr. Vikram S. Patil, Principal, welcomed all the IQAC Members. Special Invitee Prof. K. Venkatramani (NAAC Expert) was introduced by Principal to all the members.

#### 2. Feedback:

Prof. Prasad B. Iyer made a point about the low turnout of parents during the Parents-Teachers' Meet. Dr. Sanjay Saraswat mentioned this could be tackled by introducing Online Parents' Feedback system, so that even working parents or those staying out of the city / state can give their feedback. Mr. S. Srinivasan also agreed to the suggestion by Dr. Sanjay Saraswat. Based on group of parents, some members also suggested using online social media like Facebook for getting parents' feedback. However, this idea was not mutually agreed upon. Prof. K. Venkatramani stressed the importance of taking feedback from employers during recruitments & internships / projects, parents, Departmental Advisory Board (DAB) and incorporating their suggestions for improvements in curriculum, arranging value added programs etc.

#### 3. Industry Interaction:

Emphasis was given by Mr. S. Srinivasan for having curriculum relevant to Industry and the measures the college can take to help students. Principal also added the relevance of having Industry Experts in DABs to bridge the Gap in the curriculum.

#### 4. Student Internships and Involvement:

Prof. Sumitra Padmanabhan pointed out the internships being given to students in campus and outside campus, which are instrumental in industry exposure. Another point put forward



  
**PRINCIPAL**  
S. I. E. S. GRADUATE SCHOOL OF TECHNOLOGY  
Sri Chandrasekarendra Saraswathy Vidyapuram  
Sector-V, Nerul, Navi Mumbai-400706

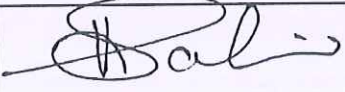
by Prof. Sumitra Padmanabhan was the involvement of students in College development activities. She mentioned about the website being developed by the students with a lot of interest and the drastic improvements being brought in the design.

5. Sub-Committees under IQAC & NAAC Preparation:

Prof. K. Venkatramani highlighted the significance of Sub-Committees working under the IQAC and taking their inputs to understand students' problems, improve employability and also for college development. He stressed the importance of showcasing Academic Enhancement and gave key inputs for NAAC preparation.

6. The next IQAC meeting was tentatively decided to be scheduled in May-June 2018.

7. Meeting ended with a vote of thanks proposed by Prof. Prasad Iyer.

Chairperson - IQAC	Dr. Vikram S. Patil, Principal
Signature:	
Date:	08/12/2017


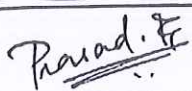

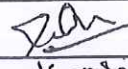
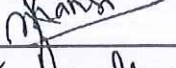
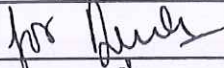

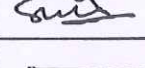
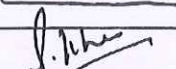
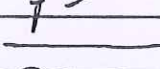

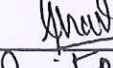
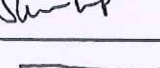
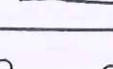
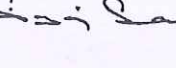


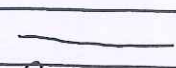
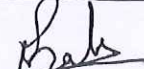
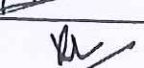
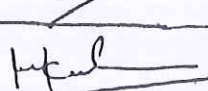


  
**PRINCIPAL**  
S. I. E. S. GRADUATE SCHOOL OF TECHNOLOGY  
Sri Chandrasekarendra Saraswathy Vidyapuram  
Sector-V, Nerul, Navi Mumbai-400706




## INTERNAL QUALITY ASSURANCE MEETING

December 2, 2017

NO.	NAME	DESIGNATION	SIGNATURE
1.	Dr. Vikram S. Patil	IQAC Chairperson & Principal	
2	Mr. Prasad B. Iyer	HOD - Printing & Packaging Technology and IQAC Coordinator	
3.	Mrs. V. Vijayalakshmi	Office Superintendent	
4.	Dr. Manasi Karkare	Dean - FE	
5.	Dr. A. N. Kemkar	HOD - EXTC	
6.	Dr. Rizwana Shaikh	HOD - Computer Engineering	
7.	Prof. Lakshmi Sudha	HOD - Information Technology	
8.	Dr. Rupendra S. Nehete	HOD - Mechanical Engineering	
9	Prof. Katyayini Tembadmani	HOD - Biotechnology	
10.	Prof. Seema Khan	I/c - T&P Cell	
11.	Mr. Ramesh Bidi	I/c - Library	
12.	Mr. Saikrishna	I/c - Network Administration	
13.	Prof. Ashwin Chavan	I/c - Examination Cell	
14	Prof. Sumitra Padmanabhan	I/c - Students' Council	
15	Dr. S. V. Viswanathan	Management Representative	
16	Dr. Sanjay Saraswat - Vice President-India R&D, Airspan Networks	Industry Representative	
17	Mr. S. Srinivasan - Head-Customer Relations, Siemens Healthcare Pvt. Ltd.	Parent Representative	
18	Ms. Tanuja Kolte	Student Council Representative	
19	Mr. Saurabh Prabhu - Research Analyst, Crisil Ltd.	Alumni Representative	
20.	Prof. K. Venkattramani	Invited (Special)	
21.	Prof. Rajesh Kadu	NAAC Coordinator	



  
**PRINCIPAL**  
 S. I. E. S. GRADUATE SCHOOL OF TECHNOLOGY  
 Sri Chandrasekarendra Saraswathy Vidyapuram  
 Sector-V, Nerul, Navi Mumbai - 400706



Graduate School of  
Technology  
RISE WITH EDUCATION

## Action Taken on Decisions of 2<sup>nd</sup> Meeting INTERNAL QUALITY ASSURANCE CELL

### Action Taken Report on the decisions of the IQAC meeting held on 02.12.2017

To implement the decisions of the 2<sup>nd</sup> meeting of the IQAC, the following actions were taken:

Sl.No.	Decision	Action Taken
1	Feedback	Parents' feedback is currently taken offline. Online Parents Feedback will be implemented from academic year 2018-19. However online feedback from students, alumni and faculty are being taken.
2	Industry Interaction & Student Internships	The institute is now taking many efforts, including signing MoUs with various industries for collaboration. This will open more opportunities for internships.
3	Sub-Committees under IQAC	The various committees in SIESGST will give inputs to the IQAC, so that outstanding issues, if any, can be sorted out during IQAC Meeting.

*Prasad B. Iyer*  
2/12/17

Prof. Prasad B. Iyer  
HoD-PPT &  
IQAC Coordinator

*Vikram S. Patil*  
2/12/17

Dr. Vikram S. Patil  
Principal



*Vikram S. Patil*

**PRINCIPAL**  
S. I. E. S. GRADUATE SCHOOL OF TECHNOLOGY  
Sri Chandrasekarendra Saraswathy Vidyapuram  
Sector-V, Nerul, Navi Mumbai - 400706